

# Cockshutt-cum-Petton Civil Parish

## Community Led Plan-Steering Group (SG)

Minutes of meeting held at 7.30pm Thursday 2<sup>nd</sup> November 2017 at The Millennium Hall

### Present:

Penny Inglis, Steering Group

Ian Webb, Steering Group

Loft Longhurst, Steering Group

Linda Baumgartl, Steering Group

Ewan Williamson, Steering Group

Renee Wallace (RW), Shropshire Rural Communities Charity (SRCC)

### 1. Minutes of last meeting

- Agreed

### 2. Actions from last minutes

- 6 people have agreed to help with the reviews of questionnaires
- The M-S-G summary of results was to be included in the next editions of the Church Magazine and Parish Matters.
- It was agreed that the correct title for what we propose to create is a "Community Led Plan" (CLP).
- PI had contacted RW who had agreed to come to the November meeting.

### 3. Discussion on our next actions to progress.

- It was agreed that we should move towards drawing up a questionnaire to issue to all members of the Parish.
- RW outlined the cost of SRCC's help to formulate the questionnaire using their software, inputting the responses, analysing the results and reporting. This depended on how many respondents we went to (A questionnaire to a household or to individuals, the former being recommended), how comprehensive the questionnaire was, how they were returned (electronically completed or paper returned by post or local collection) and what the response rate was. It is too early to estimate the cost in any detail but it was thought that it would be within the PC's budget. It was agreed to discuss this with the PC.
- It was agreed that we would make full use of SRCC consultancy services
- It was suggested that including a prize draw with the questionnaire might encourage parishioners to complete the surveys-to be discussed at a further meeting.
- Questionnaires issued by 3 other communities were selected for review to help us shape ours.
- A timetable for action was agreed with the objective of issuing questionnaires to parishioners by January 2018 and reporting results back to the SG by March.

### 4. Next Meeting

- 7.30pm at the Millennium Hall on Thursday 7th December 2017 (Not a public meeting)