

Cockshutt-cum-Petton Civil Parish

Community Led Plan-Steering Group (SG)

Minutes of meeting held at 7.30pm Thursday 4th January 2018 at The Millennium Hall

Present:

Penny Inglis, Steering Group

Ian Webb, Steering Group

Linda Baumgartl, Steering Group

Ewan Williamson, Steering Group

Renee Wallace (RW), Shropshire Rural Communities Charity (SRCC)

1. Public participation
 - No members of the public attended
2. Apologies for absence
 - Loft Longhurst
3. Minutes of last meeting
 - Agreed & signed by the Chairperson
4. Continued detailed review of annotated draft questionnaire
 - The line by line review of the second half of the questionnaire was completed
 - RW said that she would update the questionnaire now that the review was complete and aim to get that back to us as a pdf by the 11th January.
 - SG members to review this individually and bring their thoughts to the next meeting at which we plan to agree on the final questionnaire. RW would not attend that meeting.
 - LB reported that we had spent £236.68 to date of out £1,500 budget. This was mainly on the Survey Monkey fees which we were not aware we were being charged for. This service has been stopped.
5. Review of timetable for action
 - We plan to have the questionnaire fully completed by 1st March 2018.
 - PI explained that she would be away from March to the beginning of June and was not sure that continuing in the chair would be practical for her or for the continued functioning of the SG. The SG needed to agree how we were going to deal with that.
6. Date of next meeting
 - 7.30pm at the Millennium Hall on Thursday 1st February 2018
 - LB offered her apologies for this next meeting.
 - LB will confirm the next meeting date with the Village Hall Booking Clerk, Rosemary.