

Cockshutt-cum-Petton Civil Parish

Community Led Plan-Steering Group (SG)

Minutes of meeting held at 7.00pm Tuesday 1st May 2018 at The Millennium Hall

Present:

John Cooling, Parish Council

Loft Longhurst, Steering Group

Linda Baumgartl, Steering Group

1. Public participation
 - No members of the public attended
2. Apologies for absence
 - Ian Web
 - Renee Wallace
 - Ewan Williamson
3. Minutes of last meeting
 - Not signed
4. Actions to produce, deliver and return questionnaires
 - 4.1 Envelope filling, list of Addresses and Delivery
 - All delivery envelopes filled and sealed.
 - 4.2 List of addresses consulted to determine distribution plan
 - 4.3 Delivery of envelopes to the Parish
 - JC to deliver south end of Cockshutt
 - LB to deliver to Petton area
 - LL along with volunteers will cover other Cockshutt areas
 - Delivery to start on Monday 14th May and any remaining at the end of the day would be done on Tuesday 15th May.
 - 4.3 Delivery of locally collected questionnaire to the RCC
 - Collection box required at the Post office, JC to action.
 - Empty collection box in Post Office 1st thing on Friday 1st June & take to RCC office in Shrewsbury.
 - IW to deliver locally collected questionnaires to Renee.
5. Actions & events to publicise the questionnaire
 - The questionnaire has been promoted on the Village FB page, in the Church Magazine (published) in the PC Newsletter (published) on the PC noticeboard, and on the School Website and App. With posters at the Post Office, 2 Churches, the School, and at the Village Hall. In addition, table-top promos at the Village Hall Coffee Mornings, and poster at Pop-up Pub in Petton.
6. Post questionnaire return activities
 - Not discussed
7. Finances
 - Not discussed
8. Date of next meeting
 - 7.30pm at the Millennium Hall on Tuesday 5th June 2018
 - IW to book the Hall for the above date