

Minutes of the Meeting of the Parish Council held on Thursday, 10th May 2018 at Cockshutt Millennium Hall starting at 7.30pm

Present:

Councillors: John Cooling (Chair), Julie Dean, Ian Morris & Ian Webb
Clerk: L McCormack
Shropshire Councillor: Brian Williams
Members of the Public: None

212/18 Co-option to Parish Council

Councillor Webb signed the Declaration of Acceptance of Office

213/18 Election of Chairman for the coming year and declaration of acceptance of office:

Cllr. John Cooling was proposed and seconded. There being no other nominations Cllr Cooling was elected unanimously as Chair for coming year and signed the Declaration of Acceptance of Office.

214/18 Election of Vice Chairman for the coming year:

Cllr. Ian Morris was proposed and seconded. There being no other nominations Cllr. Morris was elected unanimously as Vice Chair for the coming year.

215/18 Public Participation Period

An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest
None raised

216/18 Apologies for Absence

Apologies from Cllr. Baumgartl were received and accepted.

217/12 Approval of minutes of the last meeting.

The minutes of the meeting held on 12th April 2018 were approved and signed.

218/18 Disclosable Pecuniary Interests:

Members were reminded that they were required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

a. DPI's

None

b. To consider any requests for Dispensations:

None

219/18 General Data Protection Regulations

- a. The reported on a workshop in respect of GDPR for discussion with the members.
RESOLVED: Members agreed unanimously to accept the documents as detailed and the recommendations in the Clerk's report

- b. Members considered the appointment of a Data Protection Officer.
RESOLVED: Pending further amendments to the Data Protection Bill members agreed to defer the appointment of the DPO until the June meeting.

- c. The following documents were adopted:
Data Management Policy
Privacy Policy
Privacy Notice
Subject Access Policy
Consent Form

220/18 Planning:

a. **Decisions Received:**

Reference: 17/05917/FUL (validated: 21/12/2017)

Address: The Hollies, English Frankton, Ellesmere, Shropshire, SY12 0JX

Proposal: Erection of single storey side extension to Yoga studio

Decision: Grant Permission

Reference: 18/01032/COU (validated: 01/03/2018)

Address: The Log Cabin, Hollies Farm, English Frankton, Ellesmere. SY12 0JX

Proposal: Use of existing log cabin as a self-catering holiday unit

Decision: Grant Permission

b. **Applications Received since 12th April**

Reference: 18/01807/REM (validated: 18/04/2018)

Address: Proposed Dwelling South West of The Crown, Cockshutt, Shropshire

Proposal: Reserved matters pursuant to permission ref: 16/01096/OUT dated 02/06/2016 to include access, appearance, landscaping and scale.

RESOLVED: Members had no objection and agreed to support the application.

c. **Applications received after 4th May – None**

221/18 Financial Matters:

- a. The Bank reconciliation/financial report were received and accepted

- b. The Chairman signed the account book as reconciled

- c. **Outstanding accounts**
The following amounts were approved for payment :

Cockshutt PCC	10.00
Brierley Printers	144.00
Greenfingers Landscapes Ltd	180.00
	<hr/>
	334.00

d. Annual Returns

The clerk reported that due to personal circumstances the internal audit was not complete therefore members agreed to defer the final approval to the June meeting.

e. Salary review following NALC pay awards

Members considered the recent letter from NALC regarding 2018 pay awards.

RESOLVED: Clerk's salary was approved on LC1 SCP20 and the standing order duly authorised.

222/18 Jubilee Field

Ground works quotation still awaited.

223/18 Community-Led Planning Update

Questionnaire is printed and prepared for delivery. There has already been 3 responses submitted online.

224/18 Councillor Reports:

Cllr. Cooling reported that he had attended the Millennium Hall Committee meeting; Philip Longhurst was reappointed as chairman but had indicated this would be his final 12 months in this role.

225/18 Parish Matters:

a. Millennium Hall Car Park

The Millennium Hall has issues with security and wish to provide a barrier to prevent unauthorised vehicle activity. The land on which the barrier would be situated is owned by the Parish Council and leased by the Hall.

RESOLVED: members agreed in principle to the installation of a barrier.

b. Parking – Lay-by on Shrewsbury Road.

Cllr. Cooling referred to a recent incident adjacent to the layby opposite the church, when a coach party of school children were being dropped off after a school trip. The lay-by is a designated bus stop however the school coach was unable to pull in to the lay-by due to resident parking. No- one was hurt although the incident was upsetting for all involved.

The incident was referred to Shropshire Council Integrated Transport who have requested the Parish Council contact residents regarding the parking and have made a request to highways for signage.

c. Speeding

Cllr. Williams has requested visits from the speed cameras. They have to be parked on the public highway; the layby outside the chip shop is private land and there are very few places to locate a speed van in the village. Due to further cut backs highways may not be able to address the issues in the village; it may be down to the Parish Council to fund the VAS at the south end of the village.

226/18 Highways:

a. The Meadows

Cllr. Williams reported that as far as Shropshire Council were concerned the highway on the Meadows is in a position to be adopted following inspection to meet requirements. Street lighting should be working in 5-6 weeks. There is a separate agreement for the

roundabout, there is an obligation to do something about the roundabout but there is a suggestion to request whether the developer would consider a VAS as part of the roadworks. There is a block paved area which may not be subject of adoption agreement and will continue to be in private ownership. The Clerk to contact legal services requesting a copy of the agreements.

b. Requests under Road Safety Policy

None.

227/18 Date of next meeting and to consider future agenda items:

Police and Crime Commissioners Town & Parish Council Survey. Clerk handed out copies which members will complete and agree a comprehensive Parish Council response at the June meeting.

Next Meeting of the Parish Council - Thursday, 14th June 2018 @ 7:30 pm
Cllr. Webb gave his apologies for the June meeting

Other dates for the diary :
CLP Steering Group 5th June 2018

Training:
Clerks, What to do and When: Friday, 25th May 2018, 9.30am – 4pm at Shirehall

The Chair, Cllr John Cooling, declared the meeting closed at 8.40 pm

Signed.....(by the Chairman)

Date...14th June 2018.....