

# Cockshutt-cum-Petton Civil Parish

## Community Led Plan-Steering Group (SG)

Minutes of meeting held at 7.30pm Thursday 17<sup>th</sup> September 2018 at The Millennium Hall

### Present:

John Cooling, Parish Council

Loft Longhurst, Steering Group

Ewan Williamson, Steering Group

Ian Webb, Steering Group

Renee Wallace, Shropshire RCC

1. Public participation
  - Penny Inglis was invited to attend & was present for the whole meeting
2. Apologies for absence
  - None
3. Minutes of last meeting
  - Approved & signed
4. Feedback on Survey results by Renee Wallace
  - The meeting reviewed the Resident's Survey Analysis Report (1<sup>st</sup> draft) which had been prepared by RW and circulated to the SG on the 15<sup>th</sup> July 2018.
  - The report was reviewed in some detail on a section heading basis rather than individual question basis, sharing information by pc & projector. RW thought that the response rate of 35% was good, but what was very good was quality of the responses with a number of clear themes coming out which we could take forward for resolution in our plan. There also appeared to be a lot of people who were prepared to volunteer to participate in various initiatives.
  - RW advised that we had a really good basis on which to formulate our Community Led Plan
  - A key activity for us going forward is to analyse the volunteer forms. IDW agreed to do this.
  - The highlights of the feedback will be summarised in a separate set of notes to be prepared by the Secretary
  - The SG unanimously thanked Renee for the hard work she & the RCC had put into our project so far and in particular for the very thorough and comprehensive report she had prepared and presented to us.
5. Next Steps
  - RW to finalise the report and send us a copy
  - The SG need to dedicate some time to formulate our ideas and actions
  - The SG need to publish some feedback to maintain the community's engagement
  - Discuss at our next meeting
6. Finances
  - The SG asked RW if we were now at a billing stage and RW said we were and she would send us an overview prior to any billing
  - RW confirmed that their costs were likely to be in line with their earlier estimates.
7. Date of next meeting
  - Next meeting to be on Thursday 4<sup>th</sup> October 2018 at Cockshutt Millennium Hall at 7.30pm
  - To IW to book the Hall