

## Minutes of the Meeting of the Parish Council held on Thursday, 13<sup>th</sup> April 2023 Millennium Hall, Cockshutt at 7.30pm

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**Present:**

Councillors: J. Bowers, P. Griffiths, Ms. J. Harrison, Ms. P. Inglis and I. Webb (Chairman)  
Shropshire Councillor: Brian Williams  
Members of the Public: None

**43/23 Apologies for Absence –**

Apologies were received and accepted from Cllrs. Mrs. P. Edwards & S. Lewis

**44/23 Public Participation – none**

**45/23 Approval of minutes of the last meeting.**

The Minutes of the Meeting of the Parish Council held on 9<sup>th</sup> March 2023 were approved and signed by the Chairman.

**46/23 Disclosable Pecuniary Interests:**

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.  
None Declared
- b. Other Registrable Interests: None
- c. To consider any requests for Dispensations: None

**47/23 Planning:**

**a. Decisions Received (for information): none**

**b. Applications for Consideration received since the March meeting:**

Reference: 23/01125/COU (validated: 15/03/2023)

Address: Willow House, Cockshutt, Ellesmere, Shropshire, SY12 0JQ

Proposal: Change of use from agricultural to residential curtilage

View online at:

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RRY7BTDFG900>

RESOLVED: Members agreed to support the application subject to measures being in place to retain the site as a wildlife area and restrict building in the future.

**c. Applications Received after 5<sup>th</sup> April: None**

**48/23 Financial Matters:**

- a. Balances for information circulated to members were noted and accepted

- b. Payments were approved:

**Payments for Approval:-**

Highline Electrical	£108.00
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**Approved 2022/23 & paid in new financial year:**

Graveyard Maintenance	£450.00
Backpay	£527.76
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	£1,085.76

- c. Graveyard Maintenance  
Approved at the last meeting, clerk to confirm where the payment is to be sent to.
- d. Appointment of Internal Auditor –  
Ref minute no. 32/23 d. as the Council's usual auditor has ceased trading the Clerk sought quotes from 4 auditors. Two were fully booked; the Clerk received two quotes for £175 and £225 respectively. The first had a deadline for submissions and the second responded quickly and was happy to take on the work for CCP-PC. Given the timing, the Clerk in accordance with Financial Regulation 4, and with the Chairman's agreement, instructed JDH Business Solutions Ltd to carry out the internal audit at £225.00
- e. Support for Coronation Events  
Petton residents would like the beacon to be lit at their event. Clerk to liaise with Cllr. Inglis to order gas for it.  
The Millennium Hall is hosting an event on the Jubilee Field including childrens games and bouncy castle.  
RESOLVED: Members agreed to support the events with a financial contribution to pay for the bouncy castle and beacon lighting (circa £350).

**49/23 Environmental Maintenance:**

The Chair had circulated a quote for the gravel to resurface the footpath from Crosemere Road to the Church, circa £48. Members agreed a working party to lay gravel.

**50/23 Jubilee Field**

- a. The clerk had been in contact with the owner of the property adjacent to the access track, Shrewsbury Road to the playing field, and established that there are no easements along the track in favour of that property. The occupier appears to be taking vehicular access over the playing field and along the track which is also a public footpath. Clerk to write to the owner/occupier to cease use of it with vehicles.
- b. Wildflower seed will be sown next week when the weather improves.

**51/23 Highways**

- a. Requests under SC Road Safety Policy – none

**52/23 Reports of Meetings Attended: None**

**53/23 Correspondence & Other Consultations**

- a. **For information :**

SALC bulletins circulated 23/3/23; 30/3/23 & 12/4/23

West Mercia Police – We Don't Buy Crime Campaign and rollout of Smartwater initiative, information circulated 31<sup>st</sup> March 2023

Community Emergency Planning

Information circulated 13/04/23, local authorities in collaboration with emergency services and Communities Prepared are running summer workshops to develop an approach to community emergency planning.

NALC response to DLUHC consultation on the new Infrastructure Levy

<https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructurelevy/technical-consultation-on-the-infrastructure-levy>

b. **Shropshire Council Consultations:**

<https://www.shropshire.gov.uk/get-involved/customer-service-centre-opening-hours/>  
open until 23rd April

Launched by Shropshire Voluntary Community Sector Assembly

<https://www.shropshire.gov.uk/get-involved/vcsa-state-of-the-sector-2023/>

Open until 30th April

For details of current consultations visit <https://shropshire.gov.uk/get-involved/>

*Cockshutt cum Petton Parish Council operates a scheme of delegation to facilitate timely responses to consultation requests as necessary*

**54/23 Parish Matters & Items for the next agenda:**

- a. Cllr. Griffiths mentioned that one panel has come adrift on the youth shelter and established that a company call out to repair will cost about £250, however as Ace, are in the area they can schedule a callout to replace the glazing bar & will charge £70 plus VAT.  
RESOLVED: members agreed we take advantage of that offer, Cllr. Griffiths to instruct Ace
- b. Cllr. Inglis has established that the Church in Petton is a suitable place for a defibrillator to be installed. The equipment will cost circa £1,500 – 2,000 plus ongoing maintenance for replacement pads and batteries. Members suggested Cllr. Inglis also research the feasibility of providing bleed kits with the defibrillator.

**55/23 Date of next meeting:**

Annual Meeting of the Parish Council - Thursday, 11th May 2023 @ 7:30 pm

Place Plan Meeting - Monday, 17th April at 10.00am via Zoom

SALC North Shropshire Area Committee, Monday, 17th April at 7.15pm via Zoom

The Chair, Cllr Webb, declared the meeting closed at 8: 35 pm

Signed.....(by the Chairman) .....

Date.....11<sup>th</sup> May 2023.....