

Minutes of the Annual Meeting of the Parish Council held on Thursday, 11th May 2023 Millennium Hall, Cockshutt at 7.30pm

Present:

Councillors: J. Bowers, Mrs. P. Edwards, P. Griffiths, Ms. J. Harrison, Ms. P. Inglis, S. Lewis and I. Webb (Chairman)

Shropshire Councillor: Brian Williams

Members of the Public: One

56/23 Apologies for Absence – None

57/23 Election of Chairman for the coming year and declaration of acceptance of office

Cllr. I. Webb was proposed and seconded. There being no other nominations Cllr. Webb was elected unanimously as Chair for coming year and signed the Declaration of Acceptance of Office

58/23 Election of Vice Chairman for the coming year

Cllr. P. Griffiths was proposed and seconded. There being no other nominations Cllr. Griffiths was elected unanimously as Vice Chair for the coming year

59/23 Public Participation –

One resident attended and thanked the Parish Council for support for Coronation weekend. The resident appreciated the newsletter but noted the late delivery; he offered to assist the Parish Council with delivery of items if required.

Notification that the youth shelter was to be installed would have been helpful as, during the early evening, teenagers tend to gather causing some disturbance. Cllr. Griffiths explained the process of consultation which the Council had undertaken and the reasoning behind the location of the shelter.

Cllr. Williams asked to be included on the list for circulation of the newsletter.

60/23 Approval of minutes of the last meeting.

The Minutes of the Meeting of the Parish Council held on 13th April 2023 were approved and signed by the Chairman.

61/23 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
None Declared
- b. Other Registrable Interests: None
- c. To consider any requests for Dispensations: None

62/23 Parish Council Vacancies

Members acknowledged that the Parish Council now has one vacancy in the Cockshutt ward by virtue of s85 Local Government Act 1972, the clerk explained that public notice of the vacancy would be given via the Returning Officer, Shropshire Council and our own media channels

63/23 Planning:

a. Decisions Received (for information):

Reference: 23/00779/LBC (validated: 08/03/2023)

Address: Span Cottage, English Frankton, Ellesmere, Shropshire, SY12 0JU

Proposal: Installation of 3No. replacement dormer windows, associated barge, soffit and cover boards and dormer cheek boarding affecting a Grade II Listed Building

Decision: Grant Permission

b. Applications for Consideration received since the April meeting: None

c. Applications Received after 4th May: None

d. Place Plan Review

The Clerk and Chair attended a meeting with Shropshire Council Place Plan officers who briefed the Towns and Parishes regarding a comprehensive review this summer. Parishes have 12 weeks to review and submit their entries. The installation of the speed limit area at Willowbrook Manor is in progress.

Members to review both the Place Plan and Parish Plan with a view to attending the June meeting with their comments.

64/23 Appointment of officers and representatives to the following outside bodies

a. Shropshire Association of Local Councils – Cllr. P. Griffiths

b. Emergency Planning – Cllr. P. Inglis

c. Cockshutt Millennium Hall Management Committee – Cllr. J. Harrison

d. Wood Lane Quarry Liaison Group – Cllr. S. Lewis

e. Helicopter Noise Liaison Group – Cllr. I. Webb

65/23 Financial Matters:

a. Balances for information circulated to members were noted and accepted

b. Payments were approved:

JDH Business Services (int. audit)	£270.00
Brierley Printers	£153.00
D Bywater	£40.00
BJS Gas	£79.99
Shropshire Inflatables	£185.00
SALC affiliation fees	£405.38
	£1,133.37

c. Insurance Review

Quotes from Gallaghers (our current insurer) £985 and Zurich £759 (3 yr. agreement £706) received this morning, the Clerk is awaiting a further quote from BHIB.

RESOLVED: members are in favour of the quote from Zurich, provided the quotes are commensurate. Clerk to review the documents in more detail & progress purchase of insurance in May in consultation with members.

d. Annual Returns

(i) The Internal Audit Report was received and noted.

(ii) Members considered the Annual Governance Statement
RESOLVED: members agreed completion of the responses and that the Governance Statement be signed by the Chairman & Clerk

(iii) Members considered the Accounting Statement signed by the Clerk
RESOLVED: unanimously that the Accounting Statements be signed by the Chairman as a correct record

(iv) The approved Annual Returns were signed accordingly

(v) The documents will be submitted to the external auditor and published on the Council's website, and provision made for electors' rights commencing 5th June 2023

e. Defibrillator

Cllr. Inglis has established that the Church in Petton is a suitable place for a defibrillator to be installed. Cllr. Inglis had circulated quotes from London Hearts £1,534.20 and Heartsine 1,415.83+VAT plus bleed kit for £96.00. After discussion members concluded that the equipment from London Hearts was the better value. Cllr. Inglis will arrange installation.
RESOLVED: Clerk to progress the order for the defibrillator from London Hearts.

f. Security Cameras

Following prevention of crime concerns raised via the Local Policing Charter, the Village Hall Committee spoke with neighbourhood policing and recommended an additional security camera on the Village Hall Car Park. Members discussed the installation of the camera and agreed in principle to fund this (circa £162 incl. VAT). Members required more information regarding positioning and registration.

66/23 Property Maintenance

Cllr. Griffiths mentioned that one panel has come adrift on the youth shelter and established that a company call out to repair will cost about £250, however as Ace are in the area they can schedule a callout to replace the glazing bar & will charge £70 plus VAT.

RESOLVED: members agreed we take advantage of that offer, Cllr. Griffiths to instruct Ace

67/23 Environmental Maintenance:

Members to progress the gravel surfacing on the footpath from the graveyard – Crosemere Road

68/23 Jubilee Field

Cllr. Bowers has sown the wildflower seed.

69/23 Highways

Requests under SC Road Safety Policy – none

70/23 Reports of Meetings Attended:

a. SALC Area Committee - 17th April – Clerk attended, speakers North Shropshire MP Helen Morgan and Police and Crime Commissioner, John Campion. Minutes to be circulated.

b. Place Plan Review – 17th April (as above 63/23 d.)

71/23 Correspondence & Other Consultations

a. For information :

SALC May bulletin to be circulated

NALC consultation document on Solar Farms circulated 28/04/2023

Boundary Commission for England – 2nd Divisional Boundary consultation
NALC response to DLUHC consultation on the new Infrastructure Levy
<https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructurelevy/technical-consultation-on-the-infrastructure-levy>

b. **Shropshire Council Consultations:** None

For details of current consultations visit <https://shropshire.gov.uk/get-involved/>

Cockshutt cum Petton Parish Council operates a scheme of delegation to facilitate timely responses to consultation requests as necessary

72/23 Parish Matters & Items for the next agenda:

- a. The Village Hall raised concerns regarding parking on the patio area. The Hall Committee had taken action to purchase planters as a preventative measure, members to consider a plan to preserve and maintain the patio area. Clerk to request hirers to refrain from using the space for parking as it is not designed or constructed to take the weight of vehicles.
- b. Next agenda, Parish and Place Plans review

73/23 Date of next meeting:

Next Ordinary Meeting of the Parish Council - Thursday, 8th June 2023 @ 7:30 pm

The Chair, Cllr Webb, declared the meeting closed at 8: 55 pm

Signed...(by the Chairman)

Date...8th June 2023.....