

Minutes of the Ordinary Meeting of the Parish Council held on Thursday, 12th June 2025 Millennium Hall, Cockshutt at 7.30pm

Present:

Councillors: Mrs. P. Edwards, P. Griffiths, R. Hadley & I. Webb
Shropshire Councillor: Sarah Marston
Members of the Public: Two

84/25 Apologies for absence: None

The Chairman welcomed Sarah Marston as the new Shropshire Councillor for The Meres.

85/25 Public Participation: None

Cllr. Marston introduced herself and gave an update on highways generally including management and maintenance, speeding & PCC funding opportunities and in particular 20mph speed zones outside schools.

86/25 Approval of minutes of the last meeting.

The Minutes of the Meeting of the Parish Council held on 8th May 2025 were approved and signed by the Chairman.

87/25 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
None Declared
- b. Other Registrable Interests: None
- c. To consider any requests for Dispensations: None

88/25 Co-Option

One application is received from Julian Bowers for co-option to the parish council

RESOLVED: it was proposed and seconded, all in agreement, that Julian Bowers be co-opted onto the Cockshutt cum Petton Parish Council, representing Cockshutt ward.

Cllr Bowers signed the Declaration of Acceptance and joined the meeting.

89/25 Planning:

- a. **Decisions Received for information:** None
- b. **Applications for Consideration received since the May meeting:** None
- c. **Applications Received after 6th June -** None

90/25 Financial Matters:

- a. Balances for information as recorded on the bank reconciliation attached.
- b. The Chairman signed the reconciliation & financial statement as a correct record.

c. Outstanding invoices for approval

J Goddard Grounds Maintenance	£330.00
Cockshutt Primary School Grant	£880.00
RTL Auditing	£195.00
Insurance	£956.11
Silver Marbles	£90.00
	£2,451.11

d. Review of Bank Details & Signatories –

RESOLVED: It was proposed and seconded that the authorised signatories are the Clerk and Cllrs. Bowers, Griffiths and Webb.
Clerk to amend signatory details.

e. Approval of Annual Returns & Internal Audit Report

- (i) Members considered the criteria for exemption
RESOLVED: unanimously that the Parish Council met the exemption criteria and the certificate be signed by the Clerk and Chairman accordingly
- (ii) The Internal Audit Report was received and noted. Clerk to follow up recommendations.
- (iii) Members considered the Annual Governance Statement
RESOLVED: members agreed completion of the responses and that the Annual Governance Statement be signed by the Chairman & Clerk
- (iv) Members considered the Accounting Statement signed by the Clerk
RESOLVED: unanimously that the Accounting Statements be signed by the Chairman as a correct record. The approved Annual Returns were signed accordingly
- (v) The Certificate of Exemption will be submitted to the external auditor and the documents published on the website, and provision made for electors' rights commencing Tuesday, 24th June 2025

f. Pension provision

The Council's 3-year automatic enrolment is due July 2025. Members reviewed the LGPS pension scheme for Shropshire
RESOLVED: It is proposed and seconded that the Clerk be enrolled in the Shropshire LGPS

91/25 Property Maintenance Update:

The hedge near the streetlight to rear of Church Green is interfering with the radius of light & needs trimming. Cllr. Hadley to instruct the grounds maintenance contractor.

Clerk to chase up the Council's contractor with regard to streetlight no 11.

92/25 Environmental Maintenance:

The Parish Council noted a report that the graveyard grass has not been cut. The grass cutting in the graveyard is not within the Parish Council's (PC) remit although the PC does contribute to grounds maintenance by way of grant. Members to make enquiries of church wardens.

93/25 Jubilee Field

a. Drainage

No quotes received to date. Drainage contractors have suggested a perforated drain to accommodate the car park area and alleviate the ponding problem on the field. Cllrs. Griffiths and Webb have investigated the flow of water through the existing drain from Jubilee Field to the road drain, it appears to be flowing effectively.

b. Car Parking

Cllr Griffiths has had a further site meeting with one contractor. All contractors contacted will be asked to requote to include drainage details.

Clerk to apply for non-material amendment to the planning consent to reduce the depth of the buffer zone.

94/25 Highways - No issues currently

95/25 Reports of Meetings Attended:

Cllr Edwards & Clerk attended a liaison meeting at Wood Lane quarry with a view to restarting communications & updates.

96/25 Correspondence for information:

Closure of Trefonen Post Office & temporary closure of Cockshutt outreach service
– circulated 30/05/25

97/25 Consultations

Call for Information regarding communication and working relationship between Town & Parish Councils and Unitary Authority.

Respond by Monday, 18th August 2025

For information on all Shropshire Council consultations visit

<https://www.shropshire.gov.uk/get-involved/>

98/25 Parish Matters & Items for the next agenda:

- Parish Matters – review late summer
- Cllr. Griffiths gave his apologies for July meeting
- Co-Option of new members if any
- Shropshire Councillor report

99/25 Date of next meeting:

Date of the Annual Meeting of the Parish Council: Thursday, 10th July 2025 @ 7:30 pm

The Chair, Cllr Griffiths, declared the meeting closed at 8:30 p.m.

Signed.....(*by the Chairman*)

Date 10th July 2025