

Minutes of the Ordinary Meeting of the Parish Council held on Thursday, 9th April 2026 Millennium Hall, Cockshutt at 7.30pm

Present:

Councillors: P. Brewer, J. Bowers, Mrs. P. Edwards, P. Griffiths & I. Webb
Shropshire Councillor: Sarah Marston
Members of the Public: One

33/26 Apologies for absence:

Apologies were received and accepted from Cllr. Richard Hadley

34/26 Public Participation:

A member of the public attended to inquire whether the Parish Council would support a pelican crossing near the school. The issue of 20 mph advisory on the A528 was raised at the February meeting (see item 44/26).

35/26 Shropshire Councillor Report

Report for April as circulated.

Cllr. Marston updated the Committee with regard mobile signals in Cockshutt. Atlas Tower Group has done a desk study and may request a meeting with the Parish Council at some point. If the Atlas mast option is not feasible Cllr. Marston is aware of a company who work with communities to install mobile masts on church towers.

36/26 Approval of minutes of the last meeting.

- a. Due to unforeseen circumstances, the March meeting was inquorate & subsequently cancelled
- b. The Minutes of the Meeting of the Parish Council held on 12th February 2026 were approved and signed by the Chairman.

37/26 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
- b. Other Registrable Interests: None
- c. To consider any requests for Dispensations: None

38/26 Planning:

a. Decisions Received for information:

Reference: 26/00290/AG1 (validated: 27/01/2026)

Address: East Lodge, Burlton, Shrewsbury, Shropshire, SY4 5TD

Proposal: Proposed portal steel framed agricultural storage building

Decision: Withdrawn

b. Applications for Consideration received since the February meeting:

Reference: 26/00801/PMBPA (validated: 02/03/2026)

Address: Proposed Barn Conversion At The Hollies, English Frankton, Ellesmere

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form 2No dwellings

Comment: No comment

View online at:

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TB42EYTDGQ300>

c. Applications Received after 6th March – None

39/26 Financial Matters:

- a. Balances for information as recorded on the bank reconciliation attached.
- b. The Chairman signed the bank reconciliation & financial statement as a correct record.
- c. Outstanding payments approved:

HMRC	£34.76
D Bywater	£45.00
SCPF	£1,266.32
SC bin collection service	£387.13
Highline Electrical	£553.20 *paid Oct 25
Silver Marbles (emails)	£90.00
SCPF	£116.89
Graveyard Maintenance	£450.00
Backpay	£73.24
J. Goddard	£165.00
	£3,181.54

- d. Audit Preparation
Clerk updated members regarding audit preparation, including website accessibility functions and compliance, and alternative email provider.
The email provider also does mapping systems which can be used for asset registers and embedded on the website.

40/26 Review of Policy Documents

- a. IT policy – new policy approved as drafted
- b. Publication Scheme & document retention – reviewed
- c. Asset Register – no additional items for 2025-26 financial year
- d. Code of Conduct – this was adopted in 2021 in line with the unitary authority Code, no changes
- e. Risk Assessment – include additional items regarding annual audit assertion 10
- f. Other documents - Privacy & data Protection, Data Audit, Accessibility statement – approved as drafted
- g. Standing Orders & Financial Regulations were reviewed and adopted in May 2025 – no changes currently.

41/26 Property Maintenance - No issues currently

42/26 Environmental Maintenance –

Re-surface the footpath from Crosemere Road to the church, once the adjacent works have been completed.

43/26 Jubilee & Football Field

Cllr. Edwards updated the Committee with regard to a recent meeting with the representative from the Tree Council monitoring the recently planted hedging on Jubilee Field. The hedges are now well established. It was suggested the Parish Council may wish to apply in the autumn for fruit trees to establish a community orchard.

44/26 Highways

- a. Requests under SC road safety policy
The 20 mph advisory outside the school was raised at February meeting. Cllr. Marston updated the Committee that the advisory is fully funded and any offer of financial support from the Parish Council will not result in expediting the issue. It is not known when the work is scheduled to be completed.
The A528 Speed Management Report in 2017 included analysis of options including an informal crossing near the school. Members are minded to support a formal crossing on the A528.
- b. Change of speed signs.
Members received two quotes (circulated 14/2/26 & 17/2/26) for vehicle activated signs. This does not include installation. One supplier confirmed that there is some after sales service, any repairs are by return of goods to manufacturer.
Members to view specifications online and assess suitability & preferences
- c. Members enquired whether there was any progress by Highways dept. with regard to extension of the 30 mph limit at Willowbrook Manor.
- d. Members acknowledged road repair & maintenance issues on Crosemere Road/Park Lane had been addressed.

45/26 Reports of Meetings attended – for information – none currently

46/26 Information & Correspondence

Across 7 separate days during the month of February the police Safer Neighbourhood Team completed 40 Speed Enforcement operations in 28 different locations in Oswestry, Ellesmere & rural areas.

Police speed checks carried out on the A528 identified average speeds as follows:

- Southbound – 19 vehicles, average speed 25.75mph
- Northbound - 29 vehicles, average speed 24.82mph

48 speeding offences were identified in rural areas, none on the A528 Cockshutt.

Two accidents in the Parish were reported with no serious injuries.

Reports of animals on the roads & dogs off leads –currently being actioned.

47/26 Consultations

For information on all Shropshire Council consultations visit

<https://www.shropshire.gov.uk/get-involved/>

Including day centres consultation & domestic abuse partnership strategy

48/26 Parish Matters & Items for the next agenda:

- a. Consider items for the next Parish Matters
Updates regarding the car park & CCP-PC annual report
Parish Plan
- b. Pelican Crossing
- c. Car Park EV charging points
- d. Electric Hook-Ups (EHU)
- e. Email provider

49/26 Date of next meeting: Thursday, 14th May 2026 @ 7:30 pm

SALC area committee – 8th June 2026 @ 7:00 pm in Wem Town Council meeting room

The Chair, Cllr Griffiths, declared the meeting closed at 8:30 p.m.

Signed.....

Date.....

DRAFT