

Minutes of the Annual Meeting of the Parish Council held on Thursday, 14th May 2026 Millennium Hall, Cockshutt at 7.30pm

Present:

Councillors: J. Bowers, Mrs. P. Edwards, P. Griffiths, R. Hadley & I. Webb
Shropshire Councillor: Sarah Marston
Members of the Public: Four

50/26 Apologies for absence:

Apologies were received and accepted from Cllr. P. Brewer

51/26 Election of Chair for the coming year and declaration of acceptance of office

Cllr. P. Griffiths was proposed and seconded. There being no other nominations Cllr. Griffiths was elected unanimously as Chair for coming year and signed the Declaration of Acceptance of Office

52/26 Election of Vice Chair for the coming year – deferred

53/26 Public Participation:

A resident and former member of CMH Committee attended and updated members following the Hall's AGM. Members of the existing VH Committee stood down. Three former VH committee members agreed to stand as an interim committee and run the Hall for a period of not more than 12 months including a review of how the Hall is managed. They anticipated that the Hall will break even on income/general expenditure however any major repairs will deplete reserves so they may be looking to the Parish Council for financial support in the coming 12 months. The Chair assured the meeting that the Parish Council will endeavour to help in any way it can.

Chair informed the Meeting that works will be commencing on the Jubilee Field car park on Monday, 29th June. A resident suggested as part of the project that the existing car park should be white lined to control parking.

A resident enquired regarding the need for traffic calming on A528.

A resident enquired regarding responsibility for cutting hedges adjacent to the footpaths on Shrewsbury Road from Kenwick Close to the Hall. The hedges on private land are the responsibility of the landowner.

54/26 Shropshire Councillor Report

Report for May as circulated and published on CCP-PC website.

Cllr. Marston updated the meeting:

a. Traffic Calming A528

Work has begun with regard to the 20 mph school zone on the A528, the option of a pelican crossing is being considered subject to highway safety analysis at the design stage. The design phase is planned for 2026 with build stage anticipated in 2027/28. The Parish Council has indicated if necessary a financial contribution to the installation of a crossing.

b. Replacement Speed Signs

The Local Highway Authority has no objection to replacement signs subject to approval of the design and size. The solar powered sign at the south end of the village can be replaced at the Parish Council's discretion subject to highway approval and installation on the existing pole.

The sign at the north end of the village, because it is connected to the grid, must be from a Shropshire Council approved supplier. As this sign might also be impacted by the design and installation of the 20 mph school speed zone it would be better to wait until after the design stage of the A528 traffic calming project.

c. Willowbrook Manor extension of 30 mph limit

Waiting on an update from Highways

d. Mobile Phone Masts

Cllr. Marston has been in contact with Tower Group & waiting on meeting with them to discuss feasibility of mast installation

55/26 Approval of minutes of the last meeting.

The Minutes of the Meeting of the Parish Council held on 9th April 2026 were approved and signed by the Chairman.

56/26 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
- b. Other Registrable Interests: None
- c. To consider any requests for Dispensations: None

57/26 Planning:

a. Decisions Received for information:

Reference: 25/03894/FUL (validated: 27/10/2025)

Address: Proposed Agricultural Building North Of, English Frankton, Ellesmere

Proposal: 2 no. agricultural buildings, part retrospective, north of English Frankton

Decision: Grant Permission

Reference: 26/00801/PMBPA (validated: 02/03/2026)

Address: Proposed Barn Conversion At The Hollies, English Frankton, Ellesmere

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form 2No dwellings

Decision: Withdrawn

b. Applications for Consideration received since the April meeting: None

c. Applications Received after 7th May – None

58/26 Appointment of Representatives to the following:

- a. Shropshire Association of Local Councils – Cllr. J. Bowers
- b. Village Hall Committee- deferred
- c. Emergency Planning - deferred
- d. Wood Lane – Cllr. Mrs. P. Edwards
- e. Helicopter Noise Liaison Group – Cllr. I. Webb

59/26 Financial Matters:

- a. Balances for information as recorded on the bank reconciliation attached.
- b. The Chairman signed the bank reconciliation & financial statement as a correct record.
- c. Outstanding payments approved:

SCPF	£156.02
SALC - affiliation fees	£491.04
Openstrike - domain registration	£72.00
J. Goddard - April	£330.00
Insurance	£893.87
Silver Marbles webhosting	£90.00
D Bywater - Youth Shelter Repairs	£30.00
	£2,062.93

- d. Email provider – deferred
- e. Insurance Review
Insurance covers current assets and liabilities, payment due 1st June.

60/26 Annual Returns & Audit – deferred subject to receipt of internal audit report

61/26 Property Maintenance - No issues currently

62/26 Environmental Maintenance – none

63/26 Jubilee & Football Field

Working party to be organised to remove protective guards from the new hedging.

Clerk to send contract pack documents to the contractor for the Car Park & check whether the contractor needs sight of the waste licence for soil removal.

64/26 Highways

- a. Road Safety - Traffic Calming
See Shropshire Councillor report Min. No. 54/26 a. above
- b. Change of speed signs.
See Shropshire Councillor report Min. No. 54/26 b. above
- c. Willowbrook Manor
See Shropshire Councillor report Min. No. 54/26 c. above

65/26 Reports of Meetings attended – for information – none currently

66/26 Information & Correspondence

- a. Service of Agendas
Agreed by email
- b. Data Protection training
Dates for Parish Council training circulated

67/26 Consultations

Development of accommodation-based and community-based care

Responses from adults, young people, families & carers. Open until 17th May

<https://getinvolved.shropshire.gov.uk/consultations/accommodation-based-and-communitybased-support-framework-adults-and-children-s/>

Review of Taxi Licencing Policy – open until 28th June

<https://getinvolved.shropshire.gov.uk/consultations/review-of-the-hackney-carriage-andprivate-hire-licensing-policy-2027-to-2031/>

For information on all Shropshire Council consultations visit

<https://www.shropshire.gov.uk/get-involved/>

OPCC consultation – government proposals to merge of police forces open until 15th June

[Public consultation - police force mergers](#)

68/26 Parish Matters & Items for the next agenda:

a. Consider items for the next Parish Matters

Email provider

Village Hall Committee – update

69/26 Date of next meeting: Thursday, 11th June 2026 @ 7:30 pm

SALC area committee – 8th June 2026 @ 7:00 pm in Wem Town Council meeting room

The Chair, Cllr Griffiths, declared the meeting closed at 8:28 p.m.

Signed.....(*by the Chairman*)

Date.....11th June 2026.....